

ISO 17025:2005 Internal Auditor

Course Description:

This course is designed primarily to provide information on how to conduct audits of an ISO 17025:2005 QMS for Testing & Calibration Laboratories. Auditor roles, responsibilities and skills are presented in accordance with the ISO 19011:2011 standard - "Guidelines for Auditing Management Systems".

Participants will acquire the required knowledge and skills that will enable them to plan, perform and document internal audits. Through a balance of formal presentations, case studies, simulation of audit activities and group activities, participants will learn the necessary elements to perform a quality audit. A review of ISO 17025:2005 is included to ensure everyone has a thorough and common understanding of the terminology used and of the requirements.

Learning Objectives:

- Acquire knowledge of the requirements of the ISO 17025:2005 standard.
- Appreciate the roles and responsibilities of the Auditor.
- Apply the concepts and guidelines detailed in ISO 19011:2011 when performing an audit.
- Practice all phases of an internal audit including using checklists, running meetings and writing reports.
- Develop the necessary communication skills, leadership skills and attitudes to perform an internal audit.

Who Should Attend:

Individuals who will be responsible for implementation of the standard and conducting, managing or participating in the internal audits of their company's quality management system.

Prerequisite:

Participants should have taken the "Understanding & Implementing ISO 17025:2005" course or have a basic working knowledge of the ISO 17025:2005 standard requirements.

Location:

- Public Course
- On-Site: An actual audit "walk-through" may be used as part of the instructional process for on-site training during day two (instead of the generic exercises used in the public course).

Duration:

Two (2) Days

Cancellation Policy

An administration fee will be charged for cancellations less than 14 days prior to the course date. Substitutions will be permitted at any time. Course transfers may be made without penalty. The BRC reserves the right to cancel any seminar and will, in such event, fully refund all registration fees. No liability is assumed by the organizers for changes in seminar dates, content, speakers or venue.