

## OHSAS 18001:2007 Internal Auditor

### Course Description:

This course is designed to provide information on how to conduct audits of an OHSAS 18001:2007 Occupational Health & Safety Management System. Participants will acquire the knowledge, competencies and skills required to implement, monitor, measure, evaluate and audit an organization's OH&S management system.

### Learning Objectives:

Through a combination of presentation, discussion and group exercises, participants will:

- Acquire knowledge of the requirements of the OHSAS 18001:2007 standard.
- Understand the relevant parts of OH&S management system that can enhance business.
- Know the requirements for procedures, work instructions, process improvement plans and other supporting documentation, the applicable document control techniques and the auditing of the system.
- Appreciate the roles and responsibilities of the Auditor.
- Practice all phases of an internal audit including using checklists, running meetings and writing reports.
- Develop the necessary communication skills, leadership skills and attitudes to perform an internal audit.

### Who Should Attend:

- Staff responsible for documenting management system processes.
- Staff who, as part of their responsibilities, carry out the audit function.
- Individuals responsible for implementing and auditing an OH&S Management System.
- Any individual interested in managing or participating in an internal audit.
- Second or third party OH&S Management System assessors.

### Prerequisites:

Participants should have taken the "Understanding & Implementing OHSAS 18001:2007" course or have a basic working knowledge of OHSAS 18001:2007 standard requirements and/or occupational health & safety practices.

### Location:

- Public Course
- On-Site: An actual audit "walk-through" may be used as part of the instructional process for on-site training during day two (instead of the generic exercises used in the public course).

### Duration:

Two (2) Days

#### Cancellation Policy

An administration fee will be charged for cancellations less than 14 days prior to the course date. Substitutions will be permitted at any time. Course transfers may be made without penalty. The BRC reserves the right to cancel any seminar and will, in such event, fully refund all registration fees. No liability is assumed by the organizers for changes in seminar dates, content, speakers or venue.